



# Office of the City Clerk

Weekly Report – for Week Ending April 7, 2017

## OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

### Elections

#### *May 16 General Election:*

Staff hosted the quarterly Los Angeles Votes Committee (LAVC) meeting on April 5, 2017. Topics included the upcoming May 16, 2017 General Municipal Election as well as outreach efforts through public service announcements and mock elections at local schools. Among the attendees were representatives from the League of Women Voters, Asian Americans Advancing Justice, the Department on Disability, Common Cause and the National Association of Latino Elected and Appointed Officials.

Staff has recruited 100% of the polling place inspectors needed for the May 16, 2017 Election. Non-English sample ballots were mailed out this week.

Staff attended four community events this week and is coordinating another LAUSD voter outreach blitz to promote the election. The team is scheduled to make close to 100 classroom presentations at 12 different schools. They will also conduct 5 mock elections for LAUSD students.

#### *In House Elections:*

The official election ballots for seats on the Fire and Police Pension Board were mailed this week. The Election is scheduled for April 25, 2017.

Three candidates qualified for the Fire and Police Pensions Active Participant Representative to the Board of Deferred Compensation Election and one candidate, the incumbent, qualified for the Lacers Active Participant Representative. The Election is scheduled for May 12, 2017.

### Systems

Staff created the Precinct Ballot Reader (PBR) election image files which includes 12 foreign language recordings and all 27 ballot styles for the May 16, 2017 elections. A Logic and accuracy test will be conducted against the election images and will verify all the language recordings. The County will then load 1,550 PBR devices with validated ballot data files.

The voter rosters for the May election have been generated. Staff created the data files for 2.2 million voters within the City at 1,360 separate voting locations. The rosters will be used to authenticate voter eligibility and track the number of voters against ballots returned.

Development of the Neighborhood Council Funding Financial and Banking System (NFS) is now 80% complete. The next phase is to work with Union Bank on data integration between the bank and the NFS.

### Neighborhood and Business Improvement Districts

On April 4, 2017, the City Council adopted the Ordinances of Intention to renew the Downtown Center and Figueroa Corridor property-based Business Improvement Districts and to reconfirm the assessments for the Wilmington and Los Feliz merchant-based Business Improvement Districts. In addition, the Council adopted the 2017 Annual Planning Reports for the Encino Commons, Hollywood Entertainment District, Byzantine Latino Quarter-Pico, and South Park II Business Improvement Districts.

On April 5, 2017, the City Council adopted the 2017 Annual Planning Reports for the Los Angeles Tourism Marketing District, Greater Leimert Park Village/Crenshaw Corridor, Greater South Park, Downtown Industrial, Century City, East Hollywood, Greater Chinatown and Historic Old Town Canoga Park Business Improvement Districts.



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## **Records Management**

A use agreement was entered into with Mass Appeal Media, Inc., to use video footage from the City Archives in a documentary production on the 1992 Civil Disturbance in Los Angeles. The documentary will air on Showtime on April 2, 2017. See this link for more information.

[Mass Appeal Media, Inc., Showtime, April 21<sup>st</sup>](#)

The Pat Brown Institute for Public Affairs at Cal State LA researched election results pertaining to Charter Amendment F from 1992 pertaining to Police Reform and mayoral election voter distribution from 1993. A researcher studied the history of charter provisions pertaining to redistricting.

## **Neighborhood Council (NC) Funding Program**

NC Funding Roundtable Discussions in each of the seven Planning Areas of the City continue this week, with a meeting held at the CD3 Field Office on April 6, 2017 for NC Treasurers in the South Valley area. Discussion topics include the integration of the NC Funding Program into the Office of the City Clerk, outstanding monthly activity reports, and general program administration issues.

Staff has been working on the 4<sup>th</sup> Quarter replenishments for NCs to allow access to all remaining funds through the end of the fiscal year.

There are currently five Neighborhood Councils with frozen funds due to NC Plan violations and/or unresolved financial management issues.

## **Upcoming**

City Council will be in recess next week, April 11-18, 2017, in observance of Passover and Easter.